



**Department of Public Health & Environment**

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**Food, Beverage & Lodging Program  
2006 Fees and Definitions**

Type of Establishment	Fee	Definition
<b>Food Establishment (full Service)</b> > 18 employees < 18 employees	\$700.00 \$540.00	An establishment that stores, prepares, packages, serves, vends, or otherwise provides food and/or beverage for human consumption.
<b>Additional Facility</b> Bar Kitchen	\$135.00 each \$160.00 each	A location within a Food Establishment, other than the primary food preparation and service area, which is used to prepare or serve food or beverage to the public (e.g., bar facilities in a Food Establishment, additional kitchen areas or an outdoor bar).
<b>Deli/Fast Food/Coffee Shop</b> > 18 employees < 18 employees	\$640.00 \$480.00	A food establishment in which the patron orders and receives the food at a counter; or provides its food via delivery or take-out only, such as pizza.
<b>Caterer/Commissary</b> > 18 employees < 18 employees	\$680.00 \$525.00	A caterer prepares, transports or serves food to a location other than the Commissary for immediate consumption. A commissary is a food establishment where food, containers, or supplies are kept, handled, prepared, packaged and stored.
<b>Seasonal Food Establishment</b> > 18 employees < 18 employees	\$385.00 \$340.00	A food establishment which is closed five (5) consecutive months of the year or more.
<b>Limited Food Establishment</b>	\$310.00	A food establishment that provides one or more of the following: a. prepackaged food that receives heat treatment and is served in the following package: b. frozen pizza that is heated and served; c. a continental breakfast such as rolls, coffee, juice, milk and cold cereal; d. any beverage such as soft drinks, coffee, alcoholic or nonalcoholic drinks; or e. cleaning for eating, drinking, or cooking utensils, when the only food served is prepared off site.
<b>Congregate Dining</b>	\$310.00	Any place where food has been delivered from a separate licensed Commissary and then reheated for immediate service.
<b>Catering Food Vehicle</b>	\$70.00 each \$350.00 maximum	Any food vehicle used on to transport any food, other than pizza, from its point of preparation to a point where the food is served to the consumer.
<b>Day Care Center with Food Prep</b>	\$310.00	A facility other than a private home which meets the requirements for licensing by the Minnesota Department of Human Services under Minnesota Rules Chapter 9503 which provides care of six or more children for periods of more than 3 hours but less than 24 hours. The term includes, but is not limited to, nursery schools, hospital centers, after school programs, and child day care centers, and meets the definition of food establishment (full service) or limited food establishment.
<b>School Food Service</b> High Risk  Medium Risk  Low Risk  Concession/School District 1 School 2 – 10 Schools 11+ Schools	\$485.00  \$285.00  \$180.00  \$40.00 \$72.00 \$120.00	A full kitchen and/or commissary.  Limited food preparation on-site. The majority of foods are prepared off-site.  All food prepared off-site

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<b>Bed and Breakfast</b>	\$310.00	A private home where sleeping accommodations are offered for one or more nights for Transient Use to no more than ten (10) persons; in addition, a breakfast meal is served on the premises.
<b>Board and Lodging</b>	\$310.00	Building, structure or enclosure, or any part thereof, used, as maintained as, or advertised as, or held out to be an enclosure where meals are furnished to five (5) or more regular boarders, whether with or without sleeping accommodations, for periods of one (1) week or more.
<b>Motel/Hotel</b>	\$110.00 + \$6.00 per room	Any building, structure or enclosure, or any part thereof, kept, used as, maintained as advertised as, or held out to the public to be an enclosure where sleeping accommodations are furnished to the public and furnishing accommodation for periods of less than one (1) week.
<b>Lodging</b>	\$110.00 + \$6.00 per room	A place where sleeping accommodations are furnished to the public as regular roomers, for periods of one week or more, and having five or more beds to let to the public.
<b>Public Swimming Facility</b> Pool  Whirlpool/Spa	\$245.00 for 1 <sup>st</sup> pool; \$195.00 for each additional pool  \$175.00 for 1 <sup>st</sup> spa; \$140.00 for each additional spa	A structure, chamber, or tank containing an artificial body of water for swimming, diving, relaxation or recreational use including special purpose pools, wading pools, and spa pools.
<b>Manufactured Home Park/ Recreational Camping Area</b> Class/Category A  Class/Category B  MHP/RCA Youth Camp  MHP/RCA Retail Food	\$105.00 base fee + \$5.70 per site  \$105.00 base fee + \$5.20 per site  Exempt  \$80.00	A MHP or RCA that meets one or more of the following: a. has a public pool b. draws its drinking water from a surface water supply; or c. has fifty (50) or more sites  A MHP or RCA that is not a class/category A.  Both food and beverage service and lodging facilities or the facilities therefore are provided for 10 or more minors, and is operated continuously for a period of 5 days or more each year for educational, recreational or vacation purposes.
<b>Non-Profit Special Event Food Establishment</b>	\$40.00 each event	A food establishment which is used in conjunction with celebrations and special events, and which operates no more than three times annually for no more than ten (10) total days and is operated by an organization that provides proof of non-profitability.
<b>Profit Special Event Food Establishment</b>	\$70.00 + 25.00 per each additional day	A food establishment which is used in conjunction with celebrations and special events, and which operates no more than three times annually for no more than ten (10) total days.
<b>Special Event, Beverage Only</b>	\$40.00 each event	An establishment that provides beverages only with no preparation, which is used in conjunction with celebrations and special events, and which operates no more than three times annually for no more than ten (10) total days.
<b>Private Well Water Test</b>	\$115.00 base + \$75.00 for each additional well	Establishment utilizing a private water supply. The fee can be waived if the establishment provides current samples for total coliform bacteria and nitrate-nitrogen, and is collected and analyzed by a certified laboratory certified the Minnesota Department of Health. Samples must be collected after January 1 and results must be provided to this Department by May 1 of the licensing year.

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<p><b>Plan Reviews</b></p> <p>A plan review for review and approval of all construction, remodeling or alterations of food service facilities.</p>		
<b>Rush Plan Review</b>	Initial PR Fee + 50% of annual license fee	Additional fee assessed if plan review is requested to be completed within one week of receipt of all required plans and specifications.
<b>Minor Equipment</b>	\$110.00	Replacement of, or the addition of one (1) item (such as a walk-in cooler, dishwashing machine, flooring) that requires an on-site inspection and/or submittal of plans.
<b>Minor Remodeling</b>	50% of annual license fee	Remodeling of, replacement of, or the addition of more than one (1) item, (such as a walk-in cooler, dishwashing machine flooring that requires an on-site inspection and/or submittal of plans.
<b>New/Initial/Extensive Remodel</b>	\$100% of annual license fee	An addition or change to the physical facility, a major equipment addition, or an equipment installation that results from changes in the menu. Extensive Remodeling does not include redecorating, cosmetic, refurbishing, altering seating design, or reducing seating capacity.
<b>MHP/RCA</b>	\$115.00 base fee + \$50.00 for each 10 sites	New construction, remodeling, alterations, or changes/additions to the site plan.
<b>Board and Lodging Plan Review</b> ≤ 10 guests  > 10 guests	100% of annual license fee  200% of annual license fee	Plan review fee for Board and Lodging facilities serving 10 or fewer guests.  Plan review fee for Board and Lodging facilities serving more than 10 guests.
<b>MHP/RCA Youth Camp</b>  <b>Youth Camp - Lodging</b>  <b>Youth Camp - Food</b>  <b>Exempt Organization</b>	\$115.00 base fee + \$50.00 for each 10 sites  \$95.00 + \$5.60 per room  \$470.00  \$470.00	Both food and beverage service and lodging facilities or the facilities therefore are provided for 10 or more minors, and is operated continuously for a period of 5 days or more each year for educational, recreational or vacation purposes.
<b>Variance Hearing</b>	\$75.00/variance	A modification or variation to the requirements of the ordinance where it is determined that, by reason of exceptional circumstances, the strict enforcement of the ordinance would cause unnecessary hardship.
<b>Change of Ownership Inspection</b>	50% of annual license fee	An establishment with an ownership change that requires an on-site inspection and/or submittal of plans will pay 50% of annual license fee.
<b>Penalty Fee</b>		A penalty fee will be assessed if payment, signed renewal form and completed worker's compensation insurance form are not received after the due date. (1 to 7 days late – 15% penalty of the total license fee; 8 to 30 days late – 25% of the total license fee – after expiration of 30 days – activity for which a license is require shall cease)